TRIP REPORT

Field Visit Workshop

Compiled by

Fiona Tinarwo

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| Introduction |  |
| Date | 23rd October 2014 |
| Brief background to the project or program | In line with output 3 of the STWP project which aims at ensuring strengthened Urban WASH sector coordination, a Steering Committee was established in Mvurwi Town for the Small Towns WASH Project (STWP). The Committee is supposed to coordinate and oversee the implementation of the WASH Project. The Committee is to meet quarterly or as and when required to plan and review progress in project implementation. |
| Places visited or participants attending workshop/training *(attach travel itinerary/workshop/training programme).* | Mvurwi Town Steering Committee – MoHCC (Chairing), ZINWA, Veterinary Department, ZESA, Ministry of Education, MTC (Secretariate), SME-McZebra Hair Salon, Residents Rep, Standard Chartered Bank, Kurainashe, Mvurwi Pastors representative, People Living with Disability, Local Government, EMA. |
| Team composition/training facilitators. | The AAZ team comprised of Selina Pasirayi, George Matonhodze, Isobel Sinosi and Fiona Tinarwo. |
| Justification and Objectives of the visit/training/workshop |  |
| Justification for undertaking the field visit/training/workshop. | * To get a common understanding of the course of the project and agree on TORs. |
| Outline the objectives of the visit/training/ workshop. | * To re-cap and draft TORs. * To discuss all project components in detail and breakdown specific activities in the project. * Facilitate the process of selection of sub-committees and specify their different roles. * Get WASH updates from MTC |
| Methods Applied |  |
| How the visit/training/workshop was conducted i.e. methods, checklists and/or tools used. | 1. Since the meeting was meant to draft TORs, discussions were used to ensure participation and input from all stakeholders represented in the SC. 2. Reference documents (project documents) were used to get an understanding of all project components (outputs and specific activities) |
| Findings |  |
| Describe the findings from the field/training/workshop/meeting/conference indicating achievements, strengths, weaknesses, challenges, constraints and any other observations made. | * Terms of Reference were discussed and agreed. * 3 Sub-committees were also formed namely Water committee (ZINWA, ZESA, MoHCC, MTC and Public Works). The Hygiene Committee (Kurainashe, MTC, People with disability, MoE, Veterinary Service) and the Sanitation Committee (EMA, Churches, MTC, Private Sector). * MTC gave an update on WASH activities. They highlighted that there was a normal refuse collection routine- twice a week in the town and once a week in residential areas. They also indicated that there were 22 hygiene focal persons in the town. * It was also important to note the initiatives by MTC to lead WASH related activities, for example, every Thursday they have education and awareness campaigns and they have clean up campaign every Friday. * ZINWA- Update from ZINWA was positive as they reported that chemicals are being supplied in time. They indicated that electricity supply has improved hence they are able to pump water during the period when electricity is available. * The Steering Committee also discussed messages for IEC materials as their contribution is also important. * They also discussed what has to be included in their project document- (vision, mission statement, goals and objectives) * AAIZ also highlighted upcoming activities for the quarter and also clarified that the project was only supporting two Clean Up Campaigns but Health Clubs and MTC can continue organising their own Clean Up Campaigns * Steering Committee requested capacity building in areas such as leadership training. * They also requested for UNICEF to attend meetings and present updates on the hardware component.   **Challenges**   * MTC reported that solid waste generation is too high. * Lack of funding to conduct EIAs is hindering progress in Landfill designing and establishment. The total budget for designing and equipping the landfill is over $300,000.00 * Refuse generation is high and the refuse collection service cannot cope hence the need for community to be educated in waste management. * The Town is experiencing pipe bursts about twice a month as reticulation pipes are too old and the town is operating without standby pipes. |
| Conclusion & Recommendations |  |
| Were set trip/training/workshop objectives achieved? | Yes |
| Is the program or project addressing set objectives? | Yes |
| What is the way forward | * EMA, MoE and Kurainashe were tasked to draft the Vision, mission statement, goals and objectives for the SC and these will be shared with the Secretariat by Thursday 30th October 2014. * AAIZ to share a quarterly plan with the SC through email or hardcopy. |
| Appendices |  |
| Attachments – e.g. travel/workshop/training schedule, people met/trained, checklists etc. | Attendance register, receipts |

Acknowledgement of receipt.

Immediate supervisor’s signature Date

M&E’s signature Date